

BOARD OF COUNTY COMMISSIONER'S

MINUTES

OCTOBER 28, 2013

Bob Moore, who serves as Deacon at the First Baptist Church in Little Axe, led in prayer and pledge of allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 28th day of October 2013 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Roll was called by Tammy Belinson, County Clerk/Secretary, and those present were:

Rusty Sullivan, Chairman
Darry Stacy, Vice Chairman
Rod Cleveland, Member
Tammy Belinson, Secretary

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Melinda Duke, Keri Lyles, Rhett Burnett, Valerie Mattheus, Gayla Sukenis, George Mauldin, Andy Rieger, Christine Cartmell, Susan Moffat, Denise Ellison, Wanda Danley, Stephen Koranda, Harlen Fipps, Katie Culp and Linda Atkins.

After the reading of the minutes of the Regular Meeting of October 21, 2013 and there being no additions or corrections, Darry Stacy moved that the minutes be approved. The motion was seconded by Rusty Sullivan.

The vote was: Darry Stacy, yes; Rod Cleveland, abstain; Rusty Sullivan, yes.
Motion carried.

A. Bid Opening:

1. Upon the recommendation of Melinda Duke, Purchasing Agent, Rusty Sullivan moved, seconded by Darry Stacy, that for **BID# - SHE-1634** – One-Year Non-Encumbered Contract for Inmate Clothing and Sandals for Cleveland County Detention Center, the bids be **accepted** and the awarding and/or rejecting of the bids be **tabled** until a later date due to there being so many lines items. The bid term will be from November 7, 2013 through November 6, 2014.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

CLEVELAND COUNTY BID SUMMARY									
List of Individual Bidders									
	I.C.S. GCP - ICS Jail Supplies, Inc.	Robinson Textiles	Bob Barker Company, Inc.	Page 1					
BID: #SHE-1634	1	2	3						
DEPT: Sheriff's Department					Awarded To:				
DATE OPENED: 10-25-13					Tabled on 10-28-13				
List of Individual Items									
One-Year (1) Non-Encumbered Contract for Inmate Clothing and Sandals for Sheriff's Department.									
The bid term will be from November 7, 2013 to November 6, 2014									
Deliver:	7-14 Days	7-30 Days	5-30 Days						
COMMENTS/EXCEPTIONS:	_____	None	_____						
CONTACT PERSON:	Sonya Sterling	Jennifer L Kutsch	Nenna Mann						
TITLE:	Asst. Director Bids	Vice President	Pricing Specialist						
ADDRESS	PO Box 21056 Waco, TX 76702	152 W Walnut St., Ste. 250 Gardena, CA 90248	134 N Main St. Fuquay Varina, NC 27526						
TELEPHONE NUMBER:	800-524-5427	800-421-5582	800-334-9880						
FAX NUMBER:	800-524-5427	800-370-7019	800-322-7537						
NON-COLLUSION AFFIDAVIT:	YES	YES	YES						

B. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, to **award** to Cintas Corporation as per bid summary for **BID# - COM-1633** – One-Year (1) Non-Encumbered Contract with the option to renew up to two (2) consecutive years for the Rental /Cleaning of new 100% Cotton and new Polyester/Cotton blend Uniforms, Coveralls and Overalls. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes. Motion carried.

C. Items of Business:

1. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Contract** between The Board of County Commissioners on behalf of the Cleveland County Sheriff’s Office and the Department of Corrections, Community Sentencing Division on behalf of the Cleveland County Community Sentencing System Planning Council to provide secure housing for those ordered incarcerated for the period October 18, 2013 through June 30, 2014 to include an option to renew for up to four (4) additional one year periods. The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes. Motion carried.
2. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Resolution** to Waive the Cleveland County Flood Plain Permit Fees for the May 2013 Tornado Victims through June 30, 2014. The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes. Motion carried. Darry Stacy expressed his appreciation to Emergency Manager George Mauldin for bringing this item to the Board’s attention as it provides particular relief to those that suffered loss from the May 2013 Tornado.
3. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Resolution** to Authorize the Application for Financial Assistance from the Rural Economic Action Plan Fund (Reap Grant) on behalf of Cleveland County District #2 for Installation of 800 Mhz Repeater, Voter Sites and Antenna’s in the amount of \$30,000 for the Little Axe Fire Protection District. The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes. Motion carried.
4. Darry Stacy said that a committee was formed to consider the **Appointment** of Executive Director of the Cleveland County Fairgrounds. The committee consisted of members of the Cleveland County Fair Board, OSU County Extension Director Susan Moffat and County Commissioner District #2 Darry Stacy. Commissioner Stacy reported that, following the interviews that the committee conducted, their recommendations were made to the Fair Board. He stated that the Fair Board and the committee would like to bring forth the recommendation for approval to the BOCC

that Stephen Koranda be employed in the position as Executive Director of the Cleveland County Fairgrounds.

Upon the recommendation of the Cleveland County Fair Board, Rod Cleveland moved that Stephen Koranda be appointed as Executive Director of the Cleveland County Fairgrounds.

The motion was seconded by Rusty Sullivan.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

5. Rusty Sullivan moved, seconded by Rod Cleveland, to **approve the Temporary Easement** for removal of sand. Commissioner Sullivan stated that this is to harvest sand for warehousing in preparation for the snow season.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.
6. Darry Stacy moved, seconded by Rod Cleveland, to **approve the Contract** between Cleveland County Health Department and Kathryn Humphrey to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for coordination services and \$0.565 per mile as per the State Travel Reimbursement Act not to exceed \$5,713.00. *The contract is to be effective October 28, 2013 through June 30, 2014.
* (Clerk’s Note: The effective date of the contract “October 28, 2013” is corrected As per contract Agreement should read “November 4, 2013”.)
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.
7. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Contract** between Cleveland County Health Department and Rebekah Maurer to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for coordination services and \$0.565 per mile as per the State Travel Reimbursement Act not to exceed \$5,713.00. *This contract is to be effective October 28, 2013 through June 30, 2014.
* (Clerk’s Note: The effective date of the contract “October 28, 2013” is corrected As per contract Agreement should read “November 4, 2013”.)
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
8. Rod Cleveland moved, seconded by Darry Stacy, to **approve the Lease Agreement** between Pitney Bowes and Cleveland County Health Department to upgrade postage meter and scale in the Moore office. Lease will include the following; DM225 Digital Meter System Factory Certified; IntelliLink Interface/PSD for DM225; Accounting Software; 5 pound Integrated Weighing; Integrated Weighing Platform and; IntelliLink subscription at the rate of \$91.80 per month to be billed quarterly at \$275.40.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

9. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the Inventory Equipment list for Cleveland County District #1 as the official list to be filed with the Cleveland County Clerk.
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.
10. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the Inventory Equipment list for Cleveland County District #2 as the official list to be filed with the Cleveland County Clerk.
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
11. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the Inventory Equipment list for Cleveland County District #3 as the official list to be filed with the Cleveland County Clerk.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.
12. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Resolution** to Dispose of Equipment #F222-102 Surge and Battery Back-Up. This item belongs to the Cleveland County Clerk and is to be declared surplus and junked.
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.
13. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Resolution** to Dispose of Equipment #F211-6 Sony Transcriber and #F202-41 Sharp Calculator, the items belong to the Cleveland County Clerk and is to be declared surplus and held for sale in the next auction.
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.
14. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Service Maintenance Agreement** between the Cleveland County Clerk’s Office and Sooner Copy Machines, Inc. for maintenance on one (1) Sharp-MXM283 2501918y-ID#4600 and one (1) Sharp *MXM283 251900y-ID#4601. Customer agrees to pay \$.005 per black/white output for the period July 30, 2013 through June 30, 2014.
The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.
*(Clerk’s Note: “MXM283 251900y-ID#4601” should read, “MXM283 2501900y-ID#4601”.)
15. Upon the recommendation of Assistant District Attorney Jim Robertson, Rod Cleveland moved, seconded by Darry Stacy, to **approve** the **Disposing** of the following **Stocks**:

 - a. Shares of Pizza Inn
 - b. Shares of Prudential
 - c. Shares of Met Life

d. Shares of Diagnostic Health Services, Inc.

Discussion was had that Items “a” and “d”, Pizza Inn and Diagnostic Health Services, Inc., are simply being returned to those respective companies; Items “b” and “c”, Prudential and Met Life, due to demutualization of those companies, Assistant District Attorney Jim Robertson is requesting authorization from the BOCC to redeem the shares in house and if it is needed to go outside to sell, the County will do so.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

- 16.** Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Resolution** for Disposing of the following equipment and furniture from the Judge’s/Court Clerk’s Office to be declared surplus and junked. The State Computer equipment to be declared surplus and traded:

JCP264 WASP Barcode Laser Scanner with stand SN/21072 (traded)
JCP340 DC 7600 PC SN/2UA6260CR0 (traded)
L218-216 Laptop HP SN/CNU7362MRJ (traded)
L218-238 Printer HP SN/VNBC99702L (traded)
L105-34 Desk (junked)
L105-30 Executive Desk (junked)
L102-71 Lazy Boy Chair (junked)
L102-72 Lazy Boy Chair (junked)

*L281-254 Compute HP SN/MXL1400CJX (traded)
*(Clerk’s Note: L281-254 Compute HP SN/MXL1400CJX (traded) should
Read as follows: L218-254 Computer HP SN/MXL1400CJX (traded).

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

- 17.** Rod Cleveland moved, seconded by Darry Stacy, to **approve** the 2014 Holiday Schedule for Cleveland County.

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

(A copy is attached hereto and made a part of these minutes.)

- 18.** Darry Stacy moved, seconded by Rod Cleveland, to **approve** the following **Cash Fund Appropriations:**

a. Co. Assessor’s Revolving Fund	\$ 358.25
b. Bridge Capital Improvement Fund	\$ 19.52
c. Cleveland County Justice Center	\$ 169,030.05
d. Co. Bridge and Road Improvement Fund	\$ 51,118.69
e. Co. Clerk’s Lien Fee Fund	\$ 4,327.60
f. Co. Clerk’s Preservation Fee Fund	\$ 28,180.00
g. County Health Fund	\$ 8,942.00
h. Court Clerk Revolving Fund	\$ 9,717.12
i. DA Incarceration Costs Fund	\$ 442.06
j. Drug Court Revolving Fund Adult	\$ 537.52
k. Co. Fair Board Fund	\$ 13,446.00

l. Highway Unrestricted Fund	\$ 644,553.28
m. S.T.O.P. Violence Against Women Grant Fund	\$ 2,706.00
n. Sales Tax Fund	\$ 731,098.18
o. Sheriff Courthouse Security Service Fee Fund	\$ 3,538.01
p. Co. Sheriff Commissary Fund	\$ 45,837.74
q. Co Sheriff Revolving Fund	\$ 217,402.00
r. Co. Sheriff Service Fee Fund	\$ 66,878.72
s. Co. Sheriff Jail Fund	\$ 7,708.66
t. Co. Treasurer Certification Fee Fund	\$ 5,355.00

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

19. Rod Cleveland moved, seconded by Darry Stacy, to approve the following Blanket Purchase Orders submitted for the following Departments:

District #1:

14-2383 T2A	Fleet Pride	\$ 2,000.00
14-2384 T2A	UniFirst	\$ 4,000.00
14-2453 T2A	Don’s Mobil Lock Shop	\$ 500.00
14-2454 T2A	Palace Auto Supply	\$ 3,500.00

District #2:

14-2456 T2A	Industrial Specialties	\$ 1,000.00
14-2457 T2A	Bruckner’s Truck Sales	\$ 2,000.00
14-2458 T2A	Delco Diesel Service	\$ 1,000.00
14-2459 T2A	Perfection Equip. Co.	\$ 1,500.00
14-2460 T2A	Hydradyne Hydraulics	\$ 1,500.00
14-2461 T2A	Inland Truck Parts Co.	\$ 3,500.00
14-2462 T2A	Home Depot Credit	\$ 750.00
14-2463 T2A	Splash Sales	\$ 3,000.00

District #3:

14-2414 T2A	KSM Exchange	\$ 2,500.00
14-2451 T2A	Dub Ross Co.	\$ 1,500.00

Building Maintenance:

14-2444 SM2	Filtration Services Group	\$ 1,000.00
14-2445 SM2	Lock Supply Co.	\$ 500.00

Fair Board:

14-2405 FF2	UniFirst	\$ 500.00
14-2406 FF2	Waters Electric	\$ 1,500.00

Health Dept:

14-2449 MD2	Rebekah L. Maurer	\$ 5,713.00
14-2450 MD2	Kathryn M. Humphrey	\$ 5,713.00
14-2452 MD2	McKesson Medical Surgical	\$ 15,000.00

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.
Motion carried.

20. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the **Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

FY 13/14

General:

14-1243-SF2 14-1965-B2A

Highway:

14-0227-T2A 14-0262-T2A 14-0267-T2A 14-0269-T2A

14-0272-T2A 14-0751-T2A

Sheriff Service Fee:

14-1130-CFB2

Fair Board:

14-0127-FF2

The vote was: Darry Stacy, yes; Rod Cleveland, yes; Rusty Sullivan, yes.
Motion carried.

(At this point, Stephen Koranda entered the meeting and Darry Stacy introduced the newly appointed Executive Director of the Cleveland County Fairgrounds to the audience.)

21. Darry Stacy moved, seconded by Rod Cleveland, to **approve** the following **Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 13/14

a.	General Fund	\$	285,627.34
b.	Highway Fund	\$	10,363.32
c.	Health Fund	\$	1,467.76
d.	Sheriff Commissary Fund	\$	720.00
e.	Sheriff Revolving Fund	\$	11,745.96
f.	Treasurer Certification Fee Fund	\$	465.48
g.	First Choice Recovery	\$	200.00
h.	County Clerk Preservation Fee Fund	\$	13,999.30
i.	Fair Board Fund	\$	1,534.97

FY 12/13

a.	Sheriff Service Fee Fund	\$	52.24
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The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; Darry Stacy, yes.
Motion carried.

- D. There was no **New Business** to come before the Board for discussion.

E. Commissioner’s Discussions regarding County Business.

Rod Cleveland mentioned that ACOG, in conjunction with OCARTS, which is a planning program; wants to make sure that the functional classification for our roads are all correct, or if they need to make any changes to do that since November 8, 2013 is the deadline.

F. There were no comments made from the Public.

G. There being no further business to come before the Board, Darry Stacy moved that the meeting be adjourned at 12:16 pm. The motion was seconded by Rod Cleveland.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Rod Cleveland, yes.

Motion carried.

(Clerk’s note: Agenda was posted on October 24, 2013 at 4:04 pm.)